

SEND TO PARK

C



SWIFT



068404-001

SWIFT GROUP LTD
DUNSWELL ROAD, COTTINGHAM
EAST YORKSHIRE, HU16 4JX
TELEPHONE: (01482) 847332
FAX: (01482) 841042

Job No: 068404

Page 1

Field Engineer Job Sheet

Dealer Advisor:	Sarah Lowe	Plot No:	22
Chassis:	047145H	Address:	BEACH PARK LEISURE
Model:	Margaux 38x12/2b		Brighton Road
			Lancing
Dealer:	Surf Bay Leisure Ltd		BN15 8LW
Account:	70SURFBH	Park Phone:	01637 830 308
Visit w/c:	17/11/2025		
Engineer:	Norfolk		

Parts order: L82481

B8172DR Curtain - Master Bedroom (Eyelets)

Qty: 1 No PARTS AVAILABLE

Job 001 - Room: Bathroom

Shower leaking around seal

Scheduler Comments:

SBH016669

Engineers Comments:

RE-SEALED SHOWER AROUND FRAME +
DRAINAGE PVC.

Time Taken: 10 Job Completed: Yes No Revisit Required: Yes No Time:

Job 002 - Room: Master Bedroom

Left hand curtain in main bedroom snagged

Engineers Comments:

SEND PARTS DIRECT TO PARK

Time Taken: Job Completed: Yes No Revisit Required: Yes No Time:



SWIFT



068404-002

SWIFT GROUP LTD
DUNSWELL ROAD, COTTINGHAM
EAST YORKSHIRE, HU16 4JX
TELEPHONE: (01482) 847332
FAX: (01482) 841042

Job No: 068404

Page 2

Field Engineer Job Sheet

Engineer Name:

DAVE EMERSON

Engineer Signature:

DC

Date & Time:

18 / 11 / 25

Park/Customer Sign Off

Name:

Signature:



SWIFT



068404-003

SWIFT GROUP LTD
DUNSWELL ROAD, COTTINGHAM
EAST YORKSHIRE, HU16 4JX
TELEPHONE: (01482) 847332
FAX: (01482) 841042

Job No: 068404

Page 3

Field Engineer Job Sheet Method Statement & Risk Assessment

Swift Group Aftercare

Site: BEACH PARK LEISURE

Date: 18/11/25

Activities To Be Undertaken: OL7145H

Scope Of Work

All remedial work, repair or refurbishment work will be carried out by the Swift Group employee(s) on site where practicable. The work will be carried out as agreed prior to our engineer's visit, unless additional issues are identified during the course of the work which either makes it unsafe for the work to proceed or would leave the product unsafe. In either of the above circumstances it may be necessary to suspend the work whilst additional parts or materials are obtained. Where this is the case, and the work has already commenced, the the work will be made safe as practicably possible.

Training

All Swift Group employees working on aftercare will be experienced in the type of tasks they are undertaking or, alternatively, will be under the direct supervision of another experienced Swift Employee.

Plant & Equipment

Due to the varied and diverse nature of the tasks carried out by our engineers during their work, they carry a comprehensive tool kit which may include, but is not limited to:
A vehicle suitable for carrying the required equipment and parts.
A generator for the supply of power to mobile plant and equipment.
An air compressor for either or both power tools or spray equipment.
Access equipment such as steps or short ladders.
A variety of hand held power tools.
A variety of hand tools suitable for the type of work to be undertaken.
All plant and equipment is inspected by our representative prior to commencing work.
All plant subject to statutory inspection and test will be tested.
PPE as appropriate.

Accident & Emergency Procedures

The site's evacuation/emergency procedures shall be agreed with the customer prior to the commencement of the work and will be followed by our employees on site.
Any incidents or accidents will be reported both to the customer's representative and to the Swift Group on our employees return to the Company.

Safety Procedures

The Swift Group employee(s) will follow the standards set out in the Swift Group Health and Safety Policy, unless the policies and procedures on site are of a higher standard.



SWIFT



068404-004

SWIFT GROUP LTD
DUNSWELL ROAD, COTTINGHAM
EAST YORKSHIRE, HU16 4JX
TELEPHONE: (01482) 847332
FAX: (01482) 841042

Job No: 068404

Page 4

Direction & Sequence of Work

Swift Group engineer(s) will:

- Report to the customer on arrival.
- Attend the customer's induction (if required).
- Conduct a prestart check to ensure safe access and conditions for the work, adjusting the control measures as appropriate.
- Carry out the work to the agreed specification (including the use of PPE as appropriate). This may include some or all of the following:
 - Isolate/disconnect power, gas and water as appropriate.
 - Remove minimum coverings to allow access/removal of damaged/faulty part or component.
 - Set aside and store safely all materials or parts to be refitted.
 - Safely remove damaged part and/or repair.
 - Refit repaired or replacement part or component.
 - Seal/connect as appropriate.
 - Check seals/connections.
 - Where safe to do so, reconnect power, gas or water to test.
 - Replace removed parts and coverings, making good as appropriate.
 - Retest if appropriate.
 - Clear all debris and excess materials from site, ensuring that van load limits are adhered to.
- Report the completion of the work to the customer (if required).

Risk Assessment

Description	Probability	Frequency	Severity	Risk Rating
Condition of ground (slips & trips)		X		=
Working from height (falls)		X		=
Vehicle movements (impact)		X		=
Unsupported product (crushing)		X		=
Overhead power cables (electrocution)		X		=
Hot work or chemicals (burns)		X		=
Manual handling (sprains or strains)		X		=
Sharp tools or materials (cuts)		X		=
Other (please specify)		X		=

PROBABILITY OF INJURY

1 = very unlikely, 2 = unlikely to occur, 3 = likely to occur
4 = very likely to occur, 5 = almost certain to occur

LIKELY EXTENT OF INJURY

1 = first aid, 2 = minor injury, 3 = '3 day' injury
4 = major injury or illness, 5 = fatality or disabling injury

* risk ratings of 12 or more should not proceed until further control measures have been identified that reduce the risk rating below 12

Signed (Swift representative): _____